

AN ORDINANCE PURSUANT TO 8 PA.C.S.A. § 1313.1 ESTABLISHING AND CREATING A SEPARATE FUND FOR ANY MONEY RECEIVED FROM THE LEASE OF EAST CONEMAUGH BOROUGH VETERANS PARK LOCATED ON FIRST STREET IN THE BOROUGH OR FROM ANY BOROUGH SPONSORED EVENT HELD AT EAST CONEMAUGH BOROUGH VETERANS PARK LOCATED ON FIRST STREET AND FURTHER PROVIDING HOW THE FUND IS CONTROLLED, INVESTED AND ADMINISTERED, USED AND EXPENDED.

ORDINANCE NO. _____

I. TITLE

- A. This Ordinance shall be known as the "Special Fund Ordinance for Veterans' Park of East Conemaugh Borough".

II. PURPOSE

- A. The purpose of this Ordinance is to:
1. establish a special fund for any money received from the lease of East Conemaugh Borough Veterans Park or from any Borough sponsored event held at East Conemaugh Borough Veterans Park;
 2. provide for how deposits are made into the special fund;
 3. provide for how the monies in the special fund are:
 - a. controlled,
 - b. invested,
 - c. administered,
 - d. used and
 - e. expended.

III. AUTHORITY

- A. This Ordinance is authorized by 8 Pa.C.S.A. § 1313.1 titled "Creation of special funds and investments."

IV. ESTABLISHMENT

- A. East Conemaugh Borough shall establish a special account to be called and referred to as the "Special Fund for Veterans' Park of East Conemaugh Borough."
- B. Following the adoption of this ordinance, but no later than thirty (30) days after the adoption of this Ordinance, the Treasurer of East Conemaugh Borough shall establish a special fund at the depository to be named in a resolution to be adopted by East Conemaugh Borough Council.

- C. East Conemaugh Borough Council shall appropriate from the General Account of the East Conemaugh Borough the amount \$ 250 .00 which shall be used for the initial deposit to establish the Special Fund for Veterans' Park of East Conemaugh Borough.

V. FUNDING SOURCES

- A. The Special Fund Ordinance for Veterans' Park of East Conemaugh Borough shall be funded by:
1. any money received from the lease of Veterans' Park of East Conemaugh Borough, or
 2. from any other addition contributions from East Conemaugh Borough Council; or
 3. donations, gifts, or devises received by East Conemaugh Borough specifically for Veterans' Park of East Conemaugh Borough.

VI. DEPOSITS OR RECEIPTS

- A. Any deposit or receipt of money from:
1. the lease of Veterans' Park of East Conemaugh Borough, or
 2. other addition contributions from East Conemaugh Borough Council; or
 3. donations, gifts, or devises received by East Conemaugh Borough specifically for Veterans' Park of East Conemaugh Borough; or
 4. any source whatsoever that is related to the use of Veterans' Park of East Conemaugh Borough
- shall be given or forwarded to the Treasurer of East Conemaugh Borough and deposited into the special fund created through the adoption of this Ordinance.
- B. The Treasurer of East Conemaugh Borough shall keep a written ledger of all deposits or receipts of money by recording the:
1. Date received;
 2. Source of the money;
 3. Date of the source of the money;
 4. Amount money received; and
 5. The date deposited into the special fund.

VII. EXPENDITURES

- A. Any and all expenditures from the special fund established by this Ordinance shall be made by receipt.
1. No expenditure shall be made from the special fund established by this Ordinance unless a receipt for such expenditure is presented to the Treasurer of East Conemaugh Borough for payment.
 2. The Treasurer of East Conemaugh Borough shall not make any expenditure from the special fund until the expenditure is approved by East Conemaugh Borough at a public meeting.

B. Blessing Box

1. Items for the Blessing Box located in Veterans' Park of East Conemaugh Borough may be paid for out of the special fund provided receipts for the items are presented to the Treasurer.

a. Blessing Box reimbursements shall be limited to \$1,000.00 per month. *limit to own fund*

C. Late Fees or Penalties

1. The Treasurer may, to avoid any late fees or penalties on any bills or invoices, pay any bills or invoices that should be paid with monies from the special fund with money from the General Account of East Conemaugh Borough subject to the reimbursement provisions set forth below in this Ordinance.

D. Reimbursements

1. No reimbursement of any kind whatsoever from the special fund shall be made without the presentation of an invoice to the Treasurer for reimbursement.
2. Reimbursements to the East Conemaugh General Account shall be made only after the Treasurer presents an invoice or voucher for reimbursement at a public meeting of East Conemaugh Borough Council.

3. Blessing Box Reimbursements

a. Blessing Box reimbursements shall be reimbursed only after East Conemaugh Borough Council approves the reimbursement at a public meeting.

(1) Blessing Box reimbursements shall be limited to \$____.00 per month.

VIII. REPORTS

A. The Treasurer for East Conemaugh Borough shall include in the financial report presented to the East Conemaugh Borough Council at its public meeting an account of the activity, including deposits and expenditures, for approval by East Conemaugh Borough Council.

IX. AUDIT

A. The auditor for East Conemaugh Borough shall audit the special fund annually when it audits the other financial accounts and funds of East Conemaugh Borough.

X. EFFECTIVE DATE

A. This Ordinance shall take effect immediately.

ENACTED, ORDAINED, AND APPROVED this ____ day of June, 2022.

ATTEST:

EAST CONEMAUGH BOROUGH

Virginia Stephens, Secretary

by: _____ (SEAL)
John A. Andrews, Council President

Roland Toth, Council Member

London Graham, Council Member

Ronald Ling, Council Member

Charles Andrews, Council Member

Edward Grove, Council Member

Christopher DeFazio, Council Member

Approved by Aaron Ling, Mayor, this _____ day of _____, 2022.

by: _____ (SEAL)
Aaron Ling, Mayor